-TABLE OF CONTENTS-

CIT Password Portal

This system allows you to reset your password, unlock your account or change your current CIT password. If you need further assistance, please contact your Lab or Program IT Help Desk.

When creating a new password, choose it carefully as it will authenticate you to many systems throughout the organization.

You can generally create a strong and memorable password or passphrase by building acronyms from a phrase or sentence, or taking multiple words together with both uppercase and lowercase letters, while mixing symbols and numbers **inside the words**, not just between them or at the ends. **Longer is stronger**, so the preference is to use more characters rather than more symbols.

*** Select an option from the menu below to begin. ***

Enroll
You must enroll into this system before you can use it to reset your password or unlock your account.

Reset
You will need to reset your password if you have forgotten it. You must be enrolled to use this option.

Unlock
You will need to unlock your account if you entered the wrong password too many times. You must be enrolled to use this option.

Change
You can change your password if you know your current password. You do not have to be enrolled to use this option.

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English ▼

-IMPORTANT:
All UCAR Staff are encouraged to Enroll.
In order to Reset your password or Unlock your account, you must first Enroll in the CIT Password Portal.

-Select <Enroll>

-Complete each field with required information

-Your Username is the first part of your email address before the "@ucar.edu"

-Answers must be four or more alphanumeric characters

-Select <Next>

-A confirmation email will be sent to the non-UCAR email address you entered in the Enrollment section and also to your UCAR email address

-Select <OK>

-How To Reset Your Password-

CIT Password Portal

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-Select <Reset>

-Type in your Username

-Your Username is the first part of your email address before the "@ucar.edu"

-Select <Next>

-Type in your answer

-Select <Next>

-Continue to answer all three questions

-A Verification Code will be sent to the non-UCAR email address you entered in the Enrollment section

-Once the Verification Code has been sent, it will expire after five minutes

-Type in the Verification Code

-Select <Next>

CIT Password Portal

Reset
Enter your new password in the text boxes below.

Your new password must:
- not match one of your last 24 passwords
- not be similar to common passwords
- not match one on a readily available list of compromised passwords
- contain an upper alpha character
- contain a lower alpha character
- contain a numeric character
- contain a special character
- not contain a keyboard pattern like qwerty
- not contain a character pattern like abcde
- not contain a repeating pattern like abcabc
- not contain a repeating character like aaa
- contain at least 9 characters
- contain at least 5 unique characters

You may not have to comply with all these rules if your password contains 15 or more characters.

Do not leave your computer until your password is reset. If you must leave your computer, click Cancel first.

Username

Domain   CIT

New Password

Confirm Password

Next   Cancel

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-Type in your new password

-Confirm your new password

-Select <Next>

-A confirmation email will be sent to the non-UCAR email address you entered in the Enrollment section and also to your UCAR email address

-Select <OK>

-How To Unlock Your Account-

-Select <Unlock>

-Type in your Username

-Your Username is the first part of your email address before the "@ucar.edu"

-Select <Next>

-Type in your answer

-Select <Next>

-Continue to answer all three questions

-A Verification Code will be sent to the non-UCAR email address you entered in the Enrollment section

-Once the Verification Code has been sent, it will expire after five minutes

-Type in the Verification Code

-Select <Next>

-A confirmation email will be sent to the non-UCAR email address you entered in the Enrollment section and also to your UCAR email address

-Select <OK>

-How To Change Your Password-

-Select <Change>

-Type in your Username

-Your Username is the first part of your email address before the "@ucar.edu"

-Select <Next>

-Type in your old password

-Type in your new password

-Confirm your new password

-Select <Next>

-A confirmation email will be sent to the non-UCAR email address you entered in the Enrollment section and also to your UCAR email address

-Select <OK>